



# Graydon Hall Manor

CONFERENCE & RECEPTION FACILITY



Thank you for considering Graydon Hall Manor as the location for your up-coming reception. We hope to make the planning of your event a memorable and exciting experience, and promise to be of help in any way we can.

If you envision the reception unfolding amidst the backdrop of a grand Georgian revival mansion, then allow Graydon Hall Manor to invite you to experience the elegance, romance and luxury of the manor. Conceived amidst the glitter and glamour of the 1920's, Graydon Hall Manor brings to life the spirit of the era. Imagine Champagne and hors d'oeuvres served with white glove formality on a 160 foot-long stone terrace, overlooking cascading fountains and formal gardens. Then, proceeding to the grandeur of the interior in the recently restored manor where elegantly designed dining rooms, plush furnishings, ornate moldings, sunny bay windows and charming fireplaces will distinguish your celebrations.

Graydon Hall Manor brings together an exhaustive list of Toronto's most reputable bakers, musicians, florists and entertainers. However grand or intimate the occasion, our staff will custom design *each* reception as little or as much as *you* would like us to.

Please find following a brief description of Graydon Hall Manor, our price structure, policies and décor options. If you should have any further questions, please feel free to contact me at 416.449.5432, extension 0 or by emailing [info@graydonhall.com](mailto:info@graydonhall.com).

Yours very truly,

Graydon Hall Manor  
Event Design Team



Graydon Hall Manor is said to have received its regal name either from its **gray** and pink fieldstone façade, set in a commanding position on the high lands of the **Don** River Valley, or its name was inspired by the first local mills built by James **Gray**, on the **Don** River. What ever its namesake, Graydon Hall Manor is a stunning example of the refined elegance of the Georgian period, far from its native English countryside.

Graydon Hall Manor was the dream home financier Rupert Bain built for his wife and family in 1936. Architecturally designed by George & Moorhouse and further enhanced by formal gardens conceived by Dunnington Grubb and Stensson, the fieldstone mansion has dignified the region for over 75 years. In the true spirit of an English country mansion, Graydon Hall Manor once encompassed over one hundred and fifty acres of flowing fountains, canals and a series of cascading pools, a nine-hole golf course, stables, park and farmland. Graydon Hall Manor truly is an oasis in the heart of the city as enough remains in the immediate area of the manor that the character of the estate is not lost. The private enclosed nature of the design still retains a quiet air of dignity.

Upon entering the walled court yard the true size and scope of the manor inspires, while the porte-cochere welcomes guests and leads them into the mansion. The elegantly appointed great hall offers discriminating diners plush furnishings, ornate moldings, sunny bay windows, charming wood-burning fireplaces and hints of the garden inviting guests to experience the allure of the formal gardens. A 160 foot-long balustrade stone terrace wraps the length and the west side of the mansion, overlooking the fountains and the formal gardens in the backdrop. After mingling, dining, and entertaining, one can retreat to the warmth and intimacy of the library with a late night aperitif. From the library, a set of French doors opens to a lively conservatory with Travertine marble tiles and arched windows that once capture the panorama of over one hundred and fifty acres of meadows, woods and farmland.

## PRICE STRUCTURE

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<b>manor rental</b>	Includes use of the Dining Room, Library, Conservatory, Bridal Suite, Groom's Room, gardens & courtyard.  Early afternoon (10am-3pm) ● \$1,000 any day, all year  Evenings (5pm-2am) ● \$1,500 Monday-Sunday; November to April ● \$2,100 Monday-Thursday; May to October ● \$3,000 Friday's & Sunday's; May to October ● \$6,000 Saturday's, May to October, plus long weekend Sunday's  All day (10am-2am) ● \$6,000 November to April, \$10,000 – May to October  Terrace canopy ● \$12,500 GHM reserves the right to erect the canopy at any time without notice ( <i>rental charge only applies to those clients who have specifically requested the canopy</i> )  Chapel ceremony ● \$600  Garden ceremony ● \$5.50 for each chair  Minimum spend ● \$20,000 Friday's & Sunday's; May to October ● \$25,000 Saturday's May to October, plus long weekend Sunday's
<b>luxury linens &amp; table settings</b>	Tables, chairs, crystal stemware, silverware, china and luxury linen. ( <i>Additional serving pieces, accent pieces, and display tables, alternative chair styles &amp; lounge furniture are not included and may be arranged by GHM.</i> ) Any rentals above and beyond GHM 'luxury linens and table settings' will incur the cost of delivery on the date of the wedding. We are happy to bring in samples to view prior to the date; however, more than one request for sample viewing will incur delivery charges.  ● \$20pp for a cocktail reception without food stations ● \$25pp for a cocktail reception with food stations or a seated reception
<b>bar services</b>	GHM provides all alcoholic and non-alcoholic beverages. Standard and deluxe packages include a soft bar for the duration of the event. Soft bar ● \$15pp for juice, pop, <i>mocktails</i> , Tazo™ tea, and Dark City™ coffee Consumption bar ● soft bar + \$3.95 for beer, \$5.95 for standard spirits, \$6.95 for liqueurs Standard bar ● \$24pp for 4 hrs, \$28pp for 5 hrs, \$32pp for 6 hrs, \$36pp for 7 hrs Deluxe bar ● add \$10pp for a choice of 5 liqueurs, sparkling and flat mineral water Wine ● choose from our wine list or ask us to bring in a special selection from the LCBO
<b>service staff</b>	GHM provides all service staff inclusive of servers, catering manager, kitchen staff and chef. Prices vary depending on the style and duration of your event. A final invoice will be sent after your reception to reflect discrepancies in hours worked. ● \$34/hour for the service captain / \$28/hour for wait-staff and bartenders
<b>food services</b>	Zuchter Berk provides Kosher food services, rental of china and silverware, and cooks. For menu options and a quote, please contact the caterer directly. ● 15% landmark fees applies to all food services, rentals & cooks  Zuchter Berk Creative Caterers, 416.386.1086 <a href="http://www.zuchterberk.com">www.zuchterberk.com</a>
<b>rehearsal</b>	No room rental charge - subject to availability not confirmed more than 2 weeks in advance.
<b>SOCAN fee</b>	Should music be provided during your event, you will be responsible for paying the applicable SOCAN (Society of Composers, Authors and Music Publishers of Canada) fee to GHM. Tariff No. 8 Licence fee states that all functions are subject to the SOCAN fee when live and/or taped music is provided. This fee is based on room capacity: ● \$59.17 with dancing and \$29.56 without dancing

*All prices listed by Graydon Hall Manor are subject to applicable taxes.*

*A damage deposit may be requested, which will be returned in full if there has been no excessive or negligent use of the manor.*

*Statutory holidays priced upon request.*

*Graydon Hall Manor requires 100% of total estimated charges paid not less than 14 days prior to your event.*

## POLICIES

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- office hours** 9am - 5pm Monday through Friday
- alcohol service** 11am - 2am Monday through Saturday and 12noon - 2am on Sundays
- reservations** The room rental fee is required to reserve GHM. In the event of cancellation, the total deposit to date shall be forfeited. Require a minimum of 100 guests to reserve the principal rooms of the manor. Should these numbers not be met, GHM reserves the right to apply a surcharge of \$25pp for the difference.
- billing** Four to six months prior to the event 50% of the total estimated billing will be due and payable based on an estimated guest count. 14 days prior to the event, the final estimate is due and payable. 7 days prior to your event, final confirmation of the guest count is required. Every effort will be made to accommodate additional guests. A final invoice will be issued after your event to reflect discrepancies in service hours and beverage consumption. In the event of cancellation, all monies received shall be forfeited.
- important** Nothing may be taped, tacked or nailed to the walls.  
A \$200- cleaning charge will apply if confetti is used.  
No amplification (ie. recorded music, speaker and microphone use) outdoors.  
All musical entertainment must be brought inside the manor by 10pm.

## EXCLUSIVE DJ LIST

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Ken Peat - Kenneth Robert Entertainment	<a href="http://www.kennethrobert.com">www.kennethrobert.com</a>	416.617.2417
Michael Coombs - Prodigy Entertainment	<a href="http://www.prodigyentertainment.ca">www.prodigyentertainment.ca</a>	416.676.7992
Piers Baker - Third from the Sun	<a href="http://www.tfts.ca">www.tfts.ca</a>	416.964.0469
Rod McMahon - Maximum Music	<a href="http://www.maximumdj.com">www.maximumdj.com</a>	416.255.2910

## DÉCOR & ADDITIONAL RENTALS

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- linens** GHM offers linens in a variety of colours, patterns and styles including damask, lace, organza, chiffon, silk, velvet and suede. Some linen choices may result in additional billing. Any damage to linens (*tears and burns*) may result in replacement charges.
- candle light** The elegance of the manor begs the soft romantic glimmer of candle light... from floating candles, votives and chunky pillars to classic silver candelabras and lanterns... the options are endless.
- lounge furniture** Stunning indoor or outdoor lounge furniture can add a luxurious and modern feel to any event.

